



Republic of the Philippines
ANTI-MONEY LAUNDERING COUNCIL

AMLC Secretariat – 2018 Training Program
AML/CFT Training Caravan for
Designated Non-Financial Businesses and Professions (DNFBPs)
*[Lawyers, Accountants, Jewelers and Dealers of Precious Metals/Stones,
and Company Service Providers]*

Coverage:

1. Salient features of the Anti-Money Laundering Act of 2001 (AMLA) [Republic Act (R.A.) No. 9160], as amended, and its Revised Implementing Rules and Regulations (RIRR);
2. Anti-Money Laundering/Countering the Financing of Terrorism (AML/CFT) regulations under the Regulatory Framework for DNFBPs;
3. AMLC Registration of DNFBPs; and
4. Consultative Meeting on the AMLC Reporting Guidelines for DNFBPs.

Venue:

Narra Room (Upper and Lower), 19th Floor Bulwagan ng Bangko Sentral ng Pilipinas, BSP Complex, Ermita, Manila

Date and Time:

17 July 2018 (Tuesday), 8:30 am to 5:00 pm

Reminders:

1. Enlistment/registration in the training is through the AMLC website portal (thru the Google Docs web link);
2. Maximum of two (2) participants per institution per training date. Names of individuals who enlisted in excess of the allotted slots will automatically be removed from the list;
3. The participants are advised to bring their own laptops to facilitate the tutorial session for the AMLC registration;
4. Download and install the “GPG for Windows” software from the AMLC website (www.amlc.gov.ph) under the “Services” > “Reporting Tools”;
5. To facilitate the onsite registration, kindly bring the soft copies [compiled and saved in one (1) “.pdf” file format]
 - a. Application letter, signed by the entity’s head or compliance officer, expressing an intention to register as a DNFBP;
 - b. Business model, including target markets and customers;

- c. List of owners/controlling stockholders, partners, directors and principal officers;
 - d. Copy of business registration/permit from the city/municipality currently having jurisdiction over the place of establishment and operation of the office;
 - e. Duly authenticated incorporation documents from the Securities and Exchange Commission (SEC), Certificate of Registration from the Department of Trade and Industry (DTI); or proof of registration with the Cooperative Development Authority (CDA);
 - f. Notarized Deeds of Undertaking of the entity, signed by the proprietor/ partners/president/directors;¹
 - g. List of operating office locations;
 - h. Audited financial statements, where applicable;
 - i. Proof of attendance of the proprietor/ partners / directors/ principal officers in an AML seminar; and
 - j. Clearance from the National Bureau of Investigation (NBI), or its equivalent agency in a foreign jurisdiction, of all directors and principal officers.
6. Participants to enter BSP thru Gate 3 (Visitor's Gate facing Mabini Street);
 7. No parking space available inside the BSP. The participants may, however, park and pay at the Harrison Plaza (limited slots);
 8. Meals and snacks will be provided;
 9. The training is free-of-charge;
 10. Registration is on a "first-come, first served" basis;
 - 11. Participants are requested to bring a list of specific items/transactions that may be considered low/no risk for money laundering/terrorist financing. Kindly provide a brief explanation/justification on the items/transactions listed; and**
 - 12. A Certificate of Completion will be issued at the end of the training. This Certificate is one of the requirements for AMLC registration.**

For queries, please contact the AMLC Secretariat - Capacity Building Group (CBG) Hotline at +63 2 306 2833.

¹ Please refer to pages 36 to 38 of the DNFBP AML CFT Regulatory Guidelines found in the AMLC website (<http://www.amlc.gov.ph/images/PDFs/DNFBP%20AML-CFT%20Regulatory%20Guidelines-18-5-18-FOR%20POSTING.pdf>)